

Golden Plains

Mary Ellen Welshhon, Superintendent

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Unified School District 316

AGENDA FOR UNIFIED SCHOOL DISTRICT NO. 316

MONDAY, JULY 17, 2017

7:30 PM

GOLDEN PLAINS ELEMENTARY SCHOOL—LIBRARY

210 W 6TH, SELDEN, KANSAS

The president will:

Call the meeting to order

Members Present

Orba will be responsible for roll call by voice or show of hands.

Adopt Agenda

Board President will ask if there are any additions or changes to the agenda.

I move to adopt the agenda (as is or as amended).

Motion _____ Second _____ Action _____

A-1 Audience with Visitors

Board President asks if there are any visitors who would like to speak or bring anything before the BOE. The Board President will say "The Board appreciates patrons taking time to talk to us about our policies and procedures. We set aside time every meeting to hear from the public. Your comments should be directed towards board policies or the procedures our administrators establish to carry out policies.

This is not the appropriate time or place for patrons to make comments of a personal nature about any district employee or student. Persons making comments which violate the privacy rights of district employees and students will be asked to stop speaking or cease their remarks. If a patron or parent has a concern with one or more employees, the board will refer that person to the appropriate employee or the superintendent. If the board refers your concern to an administrator for investigation, the board will follow up at a future meeting, and you can expect the superintendent or another district employee to make arrangements to meet with you at the appropriate time.

Thank you again for taking your time to discuss district business with the board.

REORGANIZATION FOR 2017-2018 SCHOOL YEAR:

Board President

Nominees: _____

Motion to Cease Nomination:

Motion: _____ Second _____ Action _____

Vote:

Election Results _____

Board Vice-President

Nominees: _____

Motion to Cease Nomination:

Motion: _____ Second _____ Action _____

Vote:

Election Results _____

• **CONSENT ITEMS:**

B-1 Approval of minutes of meeting July 17, 2017 and June 28, 2017

Board President will ask for approval of the minutes with any (if needed) Corrections.

• **Financial Reports**

B-2 Accept financial/treasurer reports for month of June 2017.

This information is enclosed. Beginning with check no. and ending with check no. and beginning with Direct Deposit no. and ending with Direct Deposit no. reported at BOE meeting.

Motion _____ Second _____ Action _____

B-3 Approval of encumbrances as listed in superintendent's report of July 17, 2017

This information enclosed.

Motion _____ Second _____ Action _____

Routine Personnel

B-4 Approve Tammy Shaw and Jennifer Spresser as Bus Drivers for 2017-2018

B-5 Approve Laura Ritter as Power School Administrator for 2017-2018

B-6 Appointment of :

Board Clerk, Orba Smith

Board Deputy Clerk, Traci Bruggeman

Treasurer of the Board, Traci Bruggeman

Freedom of Information Officer, Orba Smith

USD 316 Attorney, KASB

(The question has been asked why we would need to appoint a local attorney when we pay dues to KASB. KASB is used for day to day questions. If we do not have a local attorney and KASB would have to come out. it would cost us far more than the retainer we pay.)

Food Service Representative, Traci Bruggeman

Official Officer for all state and federal programs, Mary Ellen Welshon

Hearing Officer for Free and Reduced Price Meal Application Appeal,

Mary Ellen Welshhon

District KPERS Representative, Orba Smith

Homeless Liaison for USD 316, Mary Ellen Welshhon.

B-7 Designate USD 316 Architect, **Strait’s and Associates;**

Individuals in each building for reporting children truant.

(K.S.A. 72-1113), Mary Ellen Welshhon, GP Grade School/MHS; Travis Smith, GP Grade School/MHS;

Complaint coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX, and Section 504 (ADA) Mary Ellen Welshhon.

B-8 Establish Hearing Officer for Suspension and Expulsion Hearings,

Mary Ellen Welshhon.

Items removed from the Consent Calendar for Separate Action

B. 13.1 _____

B.13.2 _____

B.13.3 _____

B13.4 _____

A motion will need to be made, discussed, and seconded to accept the consent items.

Motion _____ Second _____ Action _____

D. REPORTS

C-1 2016-2017 mileage report

This report is enclosed in your packet for your review. Any questions may be asked at the meeting. Also included in your packet are the fund audits showing cost of fuel and service relating to transportation.

C-2 Maintenance/Transportation Report

I have asked Parker to submit his report in writing. Any questions may be asked at the meeting.

Administrators Reports

- Superintendent
- Administrative Assistant

❖ **INFORMATION UP DATE/COMMUNICATION:**

D-1 Set Board Retreat Date

Discuss if we want to have a BOE retreat.

D-2 SWPRSC contract for KESA

Southwest Plains Service Center will be helping USD 316 with the KESA (school improvement process) this next year. This is year one and some requirements are required to be met this year

D-03 USD 316 Auditor, Mapes and Miller , Certified Public Accountants.

Mapes and Miller will audit our books ending June 30, 2017

D-04 Review current organizational chart.

Included in your packet.

E. BOARD ACTION ITEMS

E-1 Adopt Dance Team Rules (To be added to Handbook)
 Motion _____ Second _____ Action _____

E-2 Approve MS/HS Chromebook/Google Account policy (to be added to the Handbook)
 Motion _____ Second _____ Action _____

E-3 Adopt Handbook Changes
 Motion _____ Second _____ Action _____

E-4 2017-2018 Contract with NKESC
 Motion _____ Second _____ Action _____

E-5 Resolutions

- 1-18 Rescinding and Adopting Policy Changes
- 2-18 Comply with State and Federal Programs
- 3-18 Intent to participate with Food Service Program by State and Federal Guidelines.
- 4-18 Official Depository (K.S.A. 91-1401)
- 5-18 D #316 Official Newspaper Publication – Sheridan Sentinel (K.S.A. 64-101)(K.S.A. 75-1120a)
- 6-18 Waiver of Requirements for Generally Accepted Accounting Principles (GAAP) for 2017-2018
- 7-18 Payment in Advance of Invoices to Avoid a Penalty
- 8-18 1116 Hour Calendar for 2017-1018 School Year (K.S.A. 72-1106)
- 9-18 Home Rule for 2017-2018
- 10-18 Board Meeting Dates, Time, and Locations (K.S.A. 72-8205)
Continue with the 3rd Monday of the month. The times for the meeting be as follows: After the 1st Sunday in November, the USD 316 BOE meetings will start at 7:00 PM—until the 2nd Sunday in March with meetings from March until October starting at 7:30 PM. The change in time follows Daylight Savings time.

DATES FOR BOARD MEETINGS

<i>July 17, 2017</i>	<i>November 20, 2017</i>	<i>March 26, 2018</i>
<i>August 21, 2017</i>	<i>December 18, 2017</i>	<i>April 16, 2018</i>
<i>September 18, 2017</i>	<i>January 15, 2018</i>	<i>May 21, 2018</i>
<i>October 16, 2017</i>	<i>February 26, 2018</i>	<i>June 18, 2018</i>

- *11-18 Disposal of Records*
- *12-18 State Mileage Reimbursement*
- *13-18 Activity Fund and Gate Receipts for USD #316 Middle and High School for 2017-2018 (K.S.A. 72-8208a)*
- *14-18 Petty Cash Funds and Petty Cash Limits for 2017-2018 (K.S.A. 72-8208a)*

- 15-18 17-18 Extend Term of Office

Motion _____ Second _____ Action _____

E-6 NWKTC Representative

Motion _____ Second _____ Action _____

E-7 NKESC Representative

Motion _____ Second _____ Action _____

E-8 NWKTC District Participation Fee

Motion _____ Second _____ Action _____

E-9 Approve advancement of all classified staff on the Classified Salary Scale.

Motion _____ Second _____ Action _____

F. Executive Session

Reminder: Executive session is confidential. Anything that is said or discussed in executive session can NOT be discussed outside the session.

Motion _____ Second _____ Action _____

Motion _____ Second _____ Action _____

Motion _____ Second _____ Action _____

G. Adjourn

Motion _____ Second _____ Action _____